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CONSTITUTION

AND

BYE-LAWS

OF THE

McKenzie Temperance Reform Club,

OF

HALIFAX, N. S.

Passed and Adopted 4th March, A. D., 1878.

HALIFAX:
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An Act to Incorporate the McKenzie Temperance Reform Club of Halifax.

(Passed the 4th day of April, A. D., 1878.)

Be it enacted by the Governor, Council and Assembly as follows:—

1. William M. Carey, Jas. W. Kelly Johnston, William J. Coleman, Sr., Edwin C. Fairbanks, Hayfield S. K. Neal, William Caldwell, Robert Motton, Allan F. Muir, Richard Cahill, Martin Howley, Edward C. Newberry, David Coppin, Percy St. C. Hamilton, Samuel Keefe, William F. Murray, and such other persons as are now members in good standing of the McKenzie Temperance Reform Club of Halifax, or shall hereafter unite with them under the provisions of this Act, and who shall in all other respects comply with the constitution and bye-laws of the said Club, and who shall be pledged teetotallers and in good standing, shall be and are hereby constituted a body corporate under the name of the McKenzie Temperance Reform Club of Halifax.

2. The object of the Club shall be the promotion of total abstinence from all intoxicating liquors, and the reclaiming of those who suffer under the curse of intemperance; the support and maintenance of temperance, social meetings, lectures, libraries, reading rooms, rational and innocent amusements, and such other means as may conduce to the accomplishment of the foregoing and other kindred objects.

3. The Club may adopt such a constitution and bye-laws for the admission and qualification of members, the choice, power and duty of its officers, and the regulation of its business generally, as are not inconsistent with this Act and the laws of the Province.

4. The Club may acquire and hold real and personal estate not exceeding the sum of ten thousand dollars, and with the consent in writing of at least two-thirds of the trustees, may sell, mortgage or convey the said real estate.

5. The real estate of the Club, together with all property now held by them, or which may be hereafter acquired by deed, devise or otherwise, shall be under the control and vested in a Board of Trustees, each of whom shall be a member of the Club in good standing. James W. Kelly Johnston, the President of the Club; William M. Carey, Edwin C. Fairbanks, William J. Coleman, Sr., and Hayfield S. K. Neal, are hereby created such Board of Trustees, and vacancies shall be filled in such manner as the constitution and bye-laws of the Club may provide.

6. Any income arising from the renting of the real estate, after deducting payment for interest, insurance and necessary repairs shall be devoted to the purposes of the Club, and shall be paid by the Board of Trustees as the Club may direct.

7. The Club building and property shall be exempt from taxation.

8. The corporation shall have a corporate seal of such device as the Club may order or approve.

9. All deeds and documents where the Club is a party, and where a seal is requisite, shall be authenticated by the corporate seal, and the Trustees shall sign and affix thereto the corporate seal.

CONSTITUTION.

Art. 1.—Title.

This organization shall be called the "McKenzie Temperance Reform Club, of Halifax, N. S.," and shall be constituted a body corporate with a Common Seal, and with the right to acquire, and hold, and transmit real and personal property, and to have and enjoy all the privileges, rights and immunities, usually granted to corporations, and an Act of the Legislature shall be obtained at the next session of the Provincial Parliament for that purpose.

Art. 2.—Object.

The object of the Club shall be the promotion of total abstinence from all intoxicating liquors, and the reclaiming of those who suffer under the curse of intemperance.

Art. 3.—Of Members.

Any person over 18 years of age may become a member of this Club on signing the Pledge, Constitution and Bye-Laws, and shall make a payment of ten cents into the treasury each month in advance, and any special levies that may be found necessary from time to time. Nothing herein shall be construed to affect the right of any persons now members of the Club.

Art. 4.—Of Cards, &c.

Each member of this Club shall on joining receive a card or certificate of membership, a copy of this Constitution and of the Bye-Laws, and a piece of blue ribbon to wear on his coat.

Art. 5.—Of Officers.

The officers of this Club shall consist of a President, a first, a second, and a third Vice-President, a Treasurer, a Secretary, and an Assistant Secretary, a Financial Secretary, Marshal, Ushers and Door-Keepers, with assistants, and such committees as the needs of the Club may call for in its workings.

Art. 12.—Of the President.

The President shall preside at all meetings, to preserve order and to enforce the Constitution and Bye-Laws, sign all documents and certify all bills.

Art. 7.—Of the Vice-Presidents.

The Vice-Presidents shall in the order of their seniority aid and advise the President in the discharge of his duties, and shall act in his stead in his absence.

Art. 8.—Of the Treasurer.

The Treasurer shall keep an account between the Club and himself of all monies received and expended, he shall at no time retain in his possession of the monies belonging to the Club, a greater sum than ten dollars ($10.00)—all monies exceeding that amount shall be deposited in some bank in the name and to the credit of the Club. No money shall be drawn from the same except on a vote of the Club, and by a check signed by the Treasurer and certified by the President and Secretary; all payments of current expenses of sums less than ten dollars ($10.00) shall be made by the Treasurer, on the order of the President and Secretary, who shall only issue such an order, on a vote of the Club. The Treasurer shall prepare a statement of his accounts at the end of each month, or as soon thereafter as may be, and shall submit the same, with his books, and his vouchers for expenditure, to the Finance Committee; his books and papers shall be open to the inspection of the President or the Finance Committee at all times, or of a special committee of the Club, on due notice of one week being given; he shall prepare an annual statement to be laid before the Club at its annual meeting in July, of all monies received and expended during the year, and of the balance on hand on the 30th June in each year.

Art. 9.—Of the Secretary.

The Secretary shall keep the minutes of all meetings, give notice of meetings other than regular, sign all documents, preserve the books and papers of his office, and hand them over at the expiry of his term of office to his successor, his books shall be open to examination by a special committee at any time by an order from the Club, on due notice of one week being given. He shall procure such stationery as may from time to time be required, upon the written order of the Presi

dent, countersigned by himself. He shall file all letters, reports, vouchers. and other documents that shall come into his office, in such a way that they may be at any time readily referred to if needed. He shall countersign the President's order on the Treasurer in favor of the Financial Secretary for all amounts of which payment is ordered to be made by a meeting of the Club.

Art. 10.—Of the Assistant Secretary.

The Assistant Secretary shall aid the Secretary in the performance of his duties, and shall act in his stead in his absence.

Art. 11.—Of the Financial Secretary.

The Financial Secretary shall keep an account between the Club and its individual members, and shall credit the amounts paid by each member to the individual account of such member, receipting for the same upon the card of the member. He shall each week deposit all monies received by him on account of the Club in the hands of the Treasurer, indicating to what fund they belong, and taking his receipt therefor. He shall on order of the Club or requisition of the President, furnish a list of all members in arrears, he shall previous to any election furnish the Secretary with a complete list of the names and numbers of all members who are entitled to vote at such election, by having their dues paid up to nomination day. He shall on requisition of the Secretary check the list of nominees to the officer, and of their respective proposers and seconders, and report to him whether they are all paid up at the time the nominations are made. He shall keep a record of the names of all persons who join the Club by signing its Pledge, and Constitution, and Bye-Laws. His books shall be at all times subject to inspection by the President, Finance Committee, and when required by a Special Committee appointed for the purpose by the Club, after due notice of one week being given. He shall prepare a statement to the end of each month, or as soon thereafter as may be, showing the number of members who have joined during the month, and the number whose dues are paid up to the end of the month, and the increase or decrease of paying members during the month, noting therein the death or withdrawal if any, of any member during that period. He shall also prepare a statement of all monies belonging to the Club, that passed through his hands during each month, accompanied with the Treasurer's receipt for the sums paid to him, these statements shall be

submitted to the Finance Committee. He shall also prepare an annual statement, on the above subject, to and including the 30th of June of each year, to be submitted to the Club at its annual meeting in July.

Art. 12.—Of Broken Pledges.

The breaking of his Pledge shall from the time deprive a member of all his privileges, but it shall be the duty of the members, as far as in them lies, to labor to restore him to sobriety, and of the Club to receive him again on his repentance.

Art. 13.—Of Officers Violating.

In the case of an officer violating his Pledge, his office thereby shall become vacant; should such officer voluntarily acknowledge his offence and again sign the Pledge, no charge against him having been investigated, he may be eligible for re-election to the vacant position; provided always that it is his first violation during the term.

Art. 14.—Charge not to work Suspension.

The mere fact that a charge of violating his Pledge has been preferred against any officer or member shall not suspend him in his privileges, if he denies the charge and demands an investigation.

Art. 15.—Of Proven Charges.

Should any officer or member deny a charge that has been brought against him, and demand an investigation, and the charge be proven against him on such investigation, he shall not be eligible to hold any office in the Club for three months after such proof, any violation during this probationary period shall continue such member's disability for three months from the time of such fresh violation.

Art. 16.—Annual Meetings.

An annual meeting of the Club shall be held the third Monday in July of each year, when written reports of the doings and progress of the Club during the past year to the 30th June preceding, shall be submitted by the President, Treasurer, Secretary and Financial Secretary, and considered

Art. 17.—Of Dissolution.

This Club shall not cease to exist, except by a vote of a majority of its paid up members, at a special meeting convened for the purpose, and not then, if ten of such paid up members express a willingness to remain together.

Art. 18.—Of a Quorum.

So long as the active membership of the Club shall exceed one hundred, the presence of at least twenty members in good standing shall be necessary to constitute a quorum at any business meeting; should the active or paid up membership fall below that number, ten may constitute a quorum for the purpose of business.

Art. 19.—On Real Estate.

The real estate owned by the Club shall be held in the corporate name of the Club, and shall be in the hands of a Board of Trustees, composed of the President for the time being, and four Trustees to be elected by the Club. Two members of the Board of Trustees shall retire annually, but shall be eligible for re-election. The two members of the Board of Trustees first named in the Act of Incorporation shall be those to retire at the end of the first year.

Art. 20.—Into Effect.

This Constitution shall go into effect immediately on its adoption by the Club, and it may only be altered, amended or added to by a two-third vote at any regular business meeting of the Club, after one month's notice thereof, such notice shall be given in writing, and shall specify the article proposed to be altered or amended, or teh character and scope of the proposed addition.

BYE-LAWS.

Art. 1.—Term of Officers.

The officers of this Club shall be elected every three months, and shall hold office for that term.

Art. 2.—Definitive.

Whenever in these Bye-Laws the term President is used it shall be held to mean the President, or in his absence the Senior Vice-President who shall act in his stead, and whenever the term Secretary is used it shall mean the Secretary, or in his absence the Assistant Secretary, who shall act in his stead.

Art. 3.—Of Nomination.

Candidates to fill the various offices of the Club shall be nominated at a business meeting to be held at least one week previous to any election. Candidates must be members whose dues are paid up to the date of nomination and they must each be proposed by one member and seconded by another, whose dues are also so paid up. If any member is nominated for office who is not himself, or whose proposer or seconder is not a paid up member, the Secretary shall strike his name from the list of candidates, and shall note upon his minutes the fact that he has so struck off his name and the reason for so doing. No person shall be eligible to hold any executive office, or the chairmanship of any committee of the Club unless he can read and write, or who is not eligible to vote as an elector.

Art. 4.—Elections, when held.

The elections shall be held on the evenings of the last Mondays of December, March, June and September of each year, and the officers elect shall be installed one week after their election. If the day of nomination, or of election, or of installation shall fall on a public or general holiday, the meeting shall stand over till the next legal day thereafter.

Art. 5.—Business Meetings.

The regular business meetings of the Club shall be held weekly. A majority of the Executive Officers may, however, call a special business meeting at any time, by giving at least two days' notice, and stating the business to be transacted at such special meeting. The President and Secretary shall, on receiving a requisition signed by ten members who are in good standing, and whose dues are paid up to the date of the requisition, call a special business meeting, giving at least two days' notice, to consider such business as the members signing the requisition shall designate therein. Nothing herein shall be construed to prevent the transaction of other business that may be brought up at such special meetings; provided always, that the business for which the meeting is called is first disposed of.

Art. 6.—Qualification of Electors.

Every member of the Club, if above the age provided by the Constitution, whose dues are paid on or before nomination day, and to that date shall be entitled to vote at such election. No member who is not so paid up shall be permitted to vote at any election, unless he shall before the day of election show a satisfactory reason to the President, Secretary and Financial Secretary for his being in arrears. If he shall do so, the above. named officers, or a majority of them, may direct his name to be added to the list of electors for that election. Nothing herein shall be construed to affect the right of any persons now members of this Club.

Art. 7.—Of Admission to Business Meeting.

No member shall be present at or take part in any business meeting of the Club whose Card of Membership does not show that his dues are paid up within one month.

Art. 8.—Of New Cards.

If a member lose, destroy or mutilate his card of membership, he may receive a new one on payment of five cents.

Art. 9.—Of Rejoining.

If any member violates his Pledge, he shall on again signing the Pledge pay his back dues, and shall be considered as a new member, and shall receive a new number and card, and shall pay his fees, and the dues for the then current month in the

same manner as would a new member. The Financial Secretary shall close his account in the due book for his old number, and shall then note the fact of his violating and rejoining, and the new number that he shall receive.

Art. 10.—Executive Officers.

The Executive Officers of the Club shall be the President, the three Vice-Presidents, Treasurer, Secretary and Financial Secretary.

Art. 11.—Political and Sectarian Discussions Prohibited.

Political and sectarian discussions shall not be permitted at any meeting of the Club.

Art. 12.—President and Secretary Members of Committees.

The President and Secretary shall be *ex officio* members of all committees, whether standing or special, except such in which they may be personally interested by their official conduct being the subject of investigation.

Art. 13.—Expulsion of Immoral Members.

It shall be in the power of the Club to expel any member whose conduct in their opinion is unbecoming a member of the Club.

Art. 14.—Committees.

The standing or regular committees of the Club shall be as follows:—

1st.—	A Committee	on	Finance,	consisting	of a	Chairman and 4	Associates.
2nd.—	"	"	Club House,	"	"	4	"
3rd.—	"	"	Entertainment,	"	"	6	"
4th.—	"	"	Investigation,	"	"	6	"
5th.—	"	"	Visiting,	"	"	6	"
6th.—	"	"	Ushers,	"	"	4	"

7th.—The chairman of the above committees shall be elected at the same time and in the same manner that are the other officers of the Club, and shall each submit to the Club at the installation meeting, a list of their respective associates for approval by the Club.

8th.—In the event of the position of chairman of a committee becoming vacant during any term, the vacancy shall be filled from the rest of the Committee by a vote of its members, subject to approval by the Club, any other vacancy occurring shall be filled by the chairman, subject to the approval of the President.

Art. 15.—Duties of Committees.

The duties of the above committees shall be as follows :—

Finance.—The Finance Committee shall supervise and audit the accounts of the Financial Secretary and Treasurer once a month, and shall at the close of the quarter submit a complete statement of the Financial condition of the Club.

Club House.—The Club House Committee shall have the general supervision of any building or part of a building in the whole or in part owned or leased by the Club. Shall provide for its proper lighting, cleaning and heating. All expenditure shall be approved by a majority of the Committee, and all needed supplies shall be purchased on recommendation of the Committee, and the approval of the Club, and shall from time to time adopt such rules as they may deem necessary to the effective management of the Club and the maintenance of necessary order and discipline therein, subject to the sanction of the Club.

Entertainment.—The Committee on Entertainment shall provide the programme for all public meetings of the Club; they shall secure such a choir, organist, speakers, &c., as may to them appear judicious, subject on special occasions, when it may be necessary, to approval by the Club.

Investigation.—The Committee on Investigation shall receive and examine into any charges of violation that may be brought against members. They shall endeavour at all times to persuade members who shall fall away to renew their Pledges, or to bring such influence to bear as may accomplish that result.

Visiting.—The Committee on Visiting shall call upon members who may be reported to be sick, ascertaining whether any assistance in nursing or otherwise is required, and report to the Club, when in their judgment action by the Club or its members is advisable.

Ushers.—The Ushers shall see that at the public meetings of the Club all persons, especially strangers are properly seated. They shall also, under the direction of the President, preserve order and decorum at the meetings.

Standing Committees.—Each of the Standing Committees shall have power to temporarily add to its number when occasion may specially arise requiring it.

Art. 16.—Doorkeepers.

The Club shall also elect at the same time that the other officers are elected, three Doorkeepers, whose duty it shall be to be present at all meetings of the Club other than public meetings, to examine the cards of all members, and see that they are paid up on their applying for admission, or in the event of their not being credited as paid up, to report the same through one of the Ushers to the Financial Secretary, and act on his instructions, they shall admit members of sister Clubs and of other temperance organizations on obtaining proofs of their membership.

Art. 17.—Of Marshals.

The Club shall also elect at the same time that the other officers are elected, a Marshal, who shall in general assist the Doorkeepers and Ushers in their duties, and who shall in the event of a procession or demonstration by the Club, take charge of the procession, and arrange the order in which the officers and members shall proceed, and the route of march.

Art. 18.—Public Meetings.

Public meetings of the Club, to which any person may be admitted, may be held at any time when it may be deemed advisable, in the judgment of a majority of the Executive Officers, provided they do not interfere with any businesss meeting.

Art. 19.—Election, how held—Voting by Ballot—Nominations for only one Office.

Election of officers of the Club shall be by ballot, and subject to the following regulations:

1st.—No member shall be nominated for more than one office at any election.

2nd.—A separate and distinct ballot shall be taken for the election of each officer.

In the event of only one nomination to an office the candidate shall be elected by acclamation.

3rd.—A correct list of the candidates nominated shall be prepared by the Secretary and certified by the President, and conspicuously posted in the Club room during the week between nomination and the election days.

4th.—*How votes are taken.*—Each member on presenting himself to vote shall show his membership card, on the back of which his dues are credited, to the Presiding Officer, who shall verify it by the list of qualified electors, prepared by the Financial Secretary. If it appears to agree, he shall be entitled to vote at the election, and when he has so voted, the Financial Secretary, Secretary or officer appointed to act for him shall place some mark against his name, on the list, to shew he has so voted.

5th.—*How members shall vote.*—Each member desiring to vote shall deposit one ballot, printed or written, or partly printed or partly written, on which shall be inscribed the name or names of the candidate or candidates for whom he desires to vote. It shall not be permitted to any member to vote by proxy.

6th.—*Scrutineers.*—Previous to any election, the Club shall elect three members who are electors to act as scrutineers, whose duty it shall be to count the ballots at the election then to be held, and report the result of the vote to the Presiding Officer, giving in writing the name of the candidate and the number of votes cast for each.

7th.—*Poll Closed.*—When the Poll is declared closed by the Presiding Officer, the scrutineers shall immediately proceed to open the ballot box and count the votes therein, and report the result to the Presiding Officer, who shall declare the names of the candidates receiving the majority of votes as duly elected,

8th.—*More than two Candidates.*—When there are more than two candidates for any office, the candidate receiving the clear majority of votes cast, shall be declared elected, such majority, if not apparent on the first ballot, shall be determined by a second ballot being taken between the two candidates who have received the highest number of votes cast.

9th.—Should there be a tie between any two candidates for the same office, the Presiding Officer shall write the names of the two candidates each on a separate ballot, depositing them in the ballot box, and then the first name which he draws from the ballot box shall be that of the successful candidate who shall be declared duly elected.

10th.—*Protest.*—Should any candidate or member protest against the result of any election, he shall hand his protest in

writing, setting forth therein the grounds of such protest to the Secretary before twelve o'clock, noon, of the day following the election, and the same shall be considered at the next regular meeting, or at a special meeting called for that purpose.

11th.—*Election to fill vacancies.*—Should any vacancy occur in the officers of the Club during any quarter, from any cause, the President or Presiding Officer may call a special meeting for the nomination and election of a member of the Club to fill the vacancy thus created.

Art. 21.—Order of the Day.

The following shall be the order of proceedings at the business meetings of the Club:

1st.—Opening.

2nd.—Roll call of officers by the Secretary.

3rd.—The President shall read the Pledge and ask if all members present have kept it since last meeting.

4th.—Reading of the minutes of last meeting by the Secretary, and confirmation thereof.

5th.—Communications presented by the Secretary.

6th.—Presentation of reports by committees.

7th.—Unfinished business from previous meeting.

8th.—New business, reading communications, reports, &c.

9th.—*Suspending the Order of the Day.*—It shall be competent for any member at any time to move that the order of the day be suspended, to read and deal with any communication or report that may have been handed in, but such motion shall only be carried by unanimous consent.

10th.—*Remarks for the good of the Club.*—Should there be no business before a business meeting, or should the business all be concluded before the time for adjournment, any member may volunteer, or the President may call upon any member to make remarks for the good of the Club.

11th.—*Receiving Dues.*—It shall be in order at all times for the Financial Secretary to receive signatures to the Pledge, and to receive dues from members.

Art. 22.—Rules of Order.

1st.—All resolutions shall be reduced to writing and shall be moved by one member and seconded by anothor. Otherwise they shall not be considered.

2nd.—Any member who has voted on any question may give notice of motion of reconsideration at the same meeting, and such motion shall be discussed at the same or the next meeting at the option of the member giving notice, but not afterwards, unless the member is unavoidably absent at the next meeting; such notice of reconsideration shall suspend action till it is decided.

3rd.—The mover and seconder of any motion may withdraw the same before a vote is taken upon it.

4th.—Whenever a question is before the Club no motion shall be in order except—1st, to adjourn; 2nd, to lay on the table; 3rd, the previous question; 4th, to postpone; 5th, to refer; 6th, to amend. These shall have precedence in the order in which they are enumerated, and may be moved by any member and seconded by any other. The first three shall be decided without debate.

5th.—The previous question shall be stated in this form: Shall the question before the Club be now put; and if carried shall preclude further debate and amendments.

6th.—No member shall be allowed to speak more than twice on any subject without permission of the President or of the Club to which an appeal may be had from the decision of the chair, unless to explain, in which case he shall confine himself strictly to explanation, the mover of any resolution, however, may always make the closing speech thereon if he choose to do so.

7th.—Any member may be called to order when speaking, and the speaker shall pause until questions of order are decided by the chair.

8th.—When a motion to adjourn is made and lost, it shall not be in order to again move to adjourn unless some business has meanwhile been transacted.

9th.—When a vote is doubted the President may, if asked to do so by a member, order a show of hands, or order a division if found necessary,

10th.—When the reading of any paper is called for and objected, the question as to whether it shall be read, shall be decided by vote.

11th.—No member shall be interrupted by another while speaking, unless to call him to order.

12th.—No member shall leave or walk about the room during a business meeting without permission of the chair.

Art. 23.—Members of Sister Clubs.

Members of sister Reform Clubs, or of other Temperance organizations outside of Halifax, shall be admitted to all meetings of the Club on giving tokens of such membership, but they shall not vote or in any way take part in the business of the Club. They may, however, address the Club if the President invites them to do so.

Art. 24.

No article of any description shall be purchased for the use of the Club by any officers, committee or member, except upon an order filled into a blank order book provided for that purpose, such order shall be signed by the President and countersigned by the Secretary.

Art. 25.

All Executive Officers and Past Presidents shall be entitled to occupy seats on the platform at all public and business meetings at which they may be present.

Art. 26.

These Bye-Laws shall go into effect immediately on their adoption by the Club, they may only be altered, amended or added to by a majority vote at a regular business meeting of the Club after one month's notice has been given, such notice specifying the article proposed to be so altered or amended, or the character and scope of the proposed addition.